Application

Responsible Service of Alcohol (RSA) Registered Training Organisation Accreditation

Liquor Control Reform Act 1998

OFFICE USE ONLY 07/19
Date rec'd / /
Receipt no. _____
File no. _____

July 2019
CD/16/141734

Registered Training Organisations (RTO) must use this form to apply for accreditation by the Victorian Commission for Gambling and Liquor Regulation (VCGLR) to deliver Responsible Service of Alcohol (RSA) course training. This form is part of the application procedure and requirements which are set out on the VCGLR website at vcglr.vic.gov.au.

The RTO must have the approved scope to deliver Nationally Recognised Training, as required by national and jurisdictional legislation within Australia, that includes the approved scope to deliver training and/or assessment in a training product which incorporates SITHFAB002 (provide Responsible Service of Alcohol) as a unit of competency.

The RTO must obtain insurance coverage at all relevant times sufficient to cover any loss or costs that may be incurred and for which the RTO is liable in connection with the provision of the course, including professional indemnity and public liability insurance.

If you wish to obtain approval for individual trainers as well as RTO accreditation, each trainer must complete the RSA Train-the-Trainer program enrolment form located on the VCGLR website.

1. RTO details

RTO name

Australian Business Number (ABN)

Other trading names (if applicable)

Street address

Postcode

RTO training organisation ID

Postal address

Postcode

Main phone

Email

Website

2. Primary contact details

Full name

Main phone

Mobile

Position

Email

3. Nominated RSA trainers

Full name	Phone/mobile	Email	Currently approved to deliver RSA? (Y/N)

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4. Credit card payment details

Visa ☐ Mastercard ☐ Amex ☐

Amount

$

Card number

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Name of cardholder

Card expiry date

☐☐ / ☐☐

Signature

Date

/ /

Daytime telephone contact number of cardholder

Privacy – the VCGLR is committed to responsible and fair handling of personal information consistent with the *Information Privacy Act 2000* and its obligations under the *Gambling Regulation Act 2003* and the *Liquor Control Reform Act 1998*. This page will be destroyed once your payment has been processed.

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