

Possession of gaming or monitoring equipment

Section 3.2.2 *Gambling Regulation Act 2003*

MARCH 2016

This package contains the application and information material to apply for an authority to possess gaming or monitoring equipment.

How to apply

Send application to:

Victorian Commission for Gambling and Liquor Regulation
Principal Gaming Inspector, Licensing & Approvals
GPO Box 1988
Melbourne Vic 3001

or lodge in person at:

49 Elizabeth Street
Richmond

Need help?

For more information on how to apply for a liquor or gambling licence or permit:

- visit the Victorian Commission for Gambling and Liquor Regulation website at vcglr.vic.gov.au
- telephone the VCGLR on 1300 182 457
- email the VCGLR @ contact@vcglr.vic.gov.au



Possession of gaming or monitoring equipment

Section 3.2.2 *Gambling Regulation Act 2003*

Possession of gaming or monitoring equipment

Possession of gaming equipment or monitoring equipment may be authorised under section 3.2.2, and for the purpose of sections 3.4.5 or 3.5.15 of the *Gambling Regulation Act 2003* (the Act).

1. The Commission may authorise in writing any person or class of persons to be in possession of gaming equipment or monitoring equipment for the purpose of testing, research or development or for the purpose of servicing, repair or maintenance.
2. The Commission may authorise in writing a person to be in possession of a gaming machine, being a machine that is not in operating order.
3. The Commission may authorise in writing an entitlement holder to possess gaming equipment to be stored in a room approved by the Commission and secured in the manner approved by the Commission (pursuant to Section 3.5.15 (1A)(b) of the Act).
4. An entitlement holder must cause gaming machines not installed in a gaming machine area to be stored in a room approved by the Commission and secured in the manner approved by the Commission pursuant to Section 3.5.15(1A) (b) of the Act.
5. The Commission may authorise, in writing, the possession of gaming equipment or monitoring equipment obtained or acquired pursuant to Section 3.4.5 of the Act by a roll listee.

An authorisation may:

- be given subject to any terms, conditions or limitations that the Commission thinks fit
- be given for any period specified by the Commission;
- be renewed, with or without variation, from time to time.

Privacy Policy – In accordance with the Commission's privacy policy and relevant laws, you may be able to gain access to any personal or health information held about you by the Commission. A full copy of the Commission's privacy policy can be obtained from its website at vcglr.vic.gov.au. If you have a question about the Commission's privacy policy, please email contact@vcglr.vic.gov.au.

How to apply for an authority

To obtain an authority to possess/store gaming equipment or monitoring equipment, a person must make application in writing to the Commission in the form provided.

A person, including an entitlement holder/venue operator, who wishes to store gaming equipment or monitoring equipment not installed within an approved gaming machine area must apply for an authority to possess gaming or monitoring equipment, whether they are to be stored within the approved venue or at an offsite storage facility such as a warehouse, unless the offsite storage facility already holds an authority to possess the gaming or monitoring equipment.

The applicant must provide the following information:

- the reason for the request
- number of gaming machines and or items of gaming or monitoring equipment that the applicant proposes to be in possession of
- name of supplier and manufacturer of gaming or monitoring equipment
- the address at which the gaming or monitoring equipment will be kept
- the security arrangements currently in place, or proposed, for the premises/room
- the period for which an authority is sought
- a floor plan of the premises, indicating the proposed storage area/room for the gaming or monitoring equipment
- any other information the Commission requests.



Storage of gaming or monitoring equipment

The proposed storage area or room where gaming or monitoring equipment is to be stored must meet the following requirements:

- be installed with intruder alarms/motion detectors with continuous back-to-base monitoring (ie monitored by a security company).
- have restricted access to the storage area/room that requires use of a keypad/swipe or card/keyed door lock controlled by a key management system.
- stored gaming machines must NOT be in operating order, (except in accordance with the *Gambling Regulation Act 2003*), and must not be connected to the electronic monitoring system.
- stored gaming or monitoring must be accessible and available for inspection upon request by Commission inspectors.

On receipt of an application for an authority to possess gaming and/or monitoring equipment a gaming inspector from the Commission may conduct a site visit. The purpose of the site visit is to gather further information and to ascertain if the security arrangements are suitable or will be suitable when the gaming equipment and/or monitoring equipment is stored on the premises.

When the required information has been gathered, a recommendation is made to the Commission on the suitability, or otherwise, of the premises for an authority to possess gaming and/or monitoring equipment.

If the application is successful, the Commission will issue a written authority and will specify the date of expiry of the authority and any conditions attached to it.

The person to whom the authority is issued is responsible for ensuring that the conditions attached to it are complied with.

Possession of gaming or monitoring equipment

Date Rec'd / /

File No. _____

Section 3.2.2 *Gambling Regulation Act 2003*

Applicant details

Name/s of applicant

Australian Business No. (ABN) Australian Company No. (ACN)

Incorporated association registration number

wish to apply for authorisation pursuant to Section 3.2.2 of the *Gambling Regulation Act 2003* to possess:

- Gaming equipment or monitoring equipment for the purpose of testing, research or development, or for the purpose of servicing, repair or maintenance.
- A gaming machine(s) being a machine that is not in operating order.
- Gaming equipment by venue operator after a relevant event
- Gaming equipment being stored by or on behalf of a venue operator/entitlement holder.
- An approved gaming machine or restricted gaming component or restricted monitoring component obtained or acquired by a roll listee.

Contact details

Business hours contact details for company or venue operator

Contact name

Postal address

Postcode

Daytime telephone number

Fax number

Email address

In support of my application the following information is provided:

Reason for request

Number of items of gaming or monitoring equipment

Name of supplier/manufacturer of gaming or monitoring equipment

Proposed location where gaming or monitoring equipment is to be held/stored

Security Arrangements

Period required

 / /

to

 / /

Signatures

I/we certify that the information contained in this application is true and correct:

Date

 / /

Name

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