

# Notification to designate gaming machine entitlements for surrender

Gambling Regulation Act 2003

## OFFICE USE ONLY

03/16

Date Rec'd / /

File No \_\_\_\_\_

## How to apply

This is an interactive PDF form which allows you to:

- complete the form using a computer or tablet
- save your progress and continue at a later time
- print the completed form to sign and return.
- You are still able to print the form and complete it by hand if you prefer.

This form has been designed to be completed using the free Adobe Acrobat Reader software. To download this free software, please [visit the following link](#) or search for the free "Adobe Acrobat Reader" on your devices app store.

This form may not function as intended if you use any other software.

## How to lodge your application

### Email

[contact@vgccc.vic.gov.au](mailto:contact@vgccc.vic.gov.au)

### Post

Victorian Gambling and  
Casino Control Commission  
GPO Box 1988  
Melbourne  
Victoria 3001

## Need help?

For more information on how to apply for a gambling licence or permit:

- visit the Victorian Gambling and Casino Control Commission (VGCCC) website at [vgccc.vic.gov.au](http://vgccc.vic.gov.au)
- telephone the VGCCC on 1300 599 759
- email the VGCCC at [contact@vgccc.vic.gov.au](mailto:contact@vgccc.vic.gov.au)

## Privacy policy

The VGCCC is committed to responsible and fair handling of personal information consistent with the *Privacy and Data Protection Act 2014* and its obligations under the *Gambling Regulation Act 2003* (the Act).

## Confidentiality provisions

Information provided in your application must not be disclosed by the VGCCC or its staff to someone else, except for the purposes stated in Part 1, Division 6 of Chapter 10 of the Act. Go to [vgccc.vic.gov.au](http://vgccc.vic.gov.au) to access this Act.

Victorian Gambling and  
Casino Control Commission  
ABN 56 832 742 797

Level 4, 12 Shelley Street  
Richmond VIC 3121  
GPO Box 1988  
Melbourne VIC 3001

[contact@vgccc.vic.gov.au](mailto:contact@vgccc.vic.gov.au)  
1300 599 759  
[vgccc.vic.gov.au](http://vgccc.vic.gov.au)



# Notification to designate gaming machine entitlements for surrender

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## For completion by venue operator

This notification must be completed by venue operators who wish to designate gaming machine entitlements for surrender pursuant to the rules issued under section 3.4A.20AA of the *Gambling Regulation Act 2003* on 16 May 2023 (**the Rules**).

Entitlements outlined in this notification form that meet the eligibility criteria will automatically be surrendered on 16 August 2023 (please refer to section 3 of this form or the Rules for eligibility criteria).

This notification form (and Attachment A) must be signed and submitted to the Victorian Gambling and Casino Control Commission (VGCCC) by **12 midnight on 24 July 2023**.

Notification forms that are submitted after the above date will not be considered and the associated entitlements will not be surrendered under the Rules.

## 1. Venue operator details

Name of venue operator:

Venue operator's licence number (if known):

## 2. Gaming machine entitlements designated for surrender

Total number of gaming machine entitlements you wish to designate for surrender:

**Note:** you must attach a list of all gaming machine entitlements you wish to designate for surrender under the Rules, including their relevant entitlement numbers.

Please outline this list in **Attachment A** below.

## 3. Eligibility of entitlements

All gaming machine entitlements listed in **Attachment A** are eligible for surrender under the Rules as (please tick if applicable):

☐ the entitlements are club gaming machine entitlements;

☐ the entitlements have not been attached to an approved venue since 16 May 2023; and

☐ the venue operator does not have approval to operate the entitlements at any of its approved venue/s (e.g., approval by VGCCC or planning approval).

**Note:** if you are unable to check all the boxes above, your gaming machine entitlements may not be eligible for surrender under the Rules.

## 4. Acknowledgement and signature

By signing this notification form, I acknowledge that the entitlements I designate for surrender will automatically be surrendered on **16 August 2023**, if the eligibility criteria outlined in the Rules are met.

Authorised representative:

X \_\_\_\_\_

Date (dd/mm/yyyy):

Print name of committee member authorised to act for venue operator:

## 5. How to lodge this statement and accompanying documents

**By email**

[contact@vgccc.vic.gov.au](mailto:contact@vgccc.vic.gov.au)

**By post**

Victorian Gambling and Casino Control Commission  
GPO Box 1988, Melbourne VIC 3001

# Attachment A – List of gaming machine entitlements designated for surrender

Please enter entitlement number in the space below.

1.		26.	
2.		27.	
3.		28.	
4.		29.	
5.		30.	
6.		31.	
7.		32.	
8.		33.	
9.		34.	
10.		35.	
11.		36.	
12.		37.	
13.		38.	
14.		39.	
15.		40.	
16.		41.	
17.		42.	
18.		43.	
19.		44.	
20.		45.	
21.		46.	
22.		47.	
23.		48.	
24.		49.	
25.		50.	