

# Agreement for the conduct of bingo

Section 8.4.6 *Gambling Regulation Act 2003*

MARCH 2016

**This package contains the agreement form for the conduct of bingo by a permit holder on behalf of the bingo centre operator.**

## How to apply

**Send agreement to:**

Victorian Commission for Gambling and Liquor Regulation  
GPO Box 1988  
Melbourne Vic 3001

**or lodge in person at:**

49 Elizabeth Street  
Richmond

## Need help?

For more information:

- Visit the Victorian Commission for Gambling and Liquor Regulation website at [vcglr.vic.gov.au](http://vcglr.vic.gov.au)
- Telephone the VCGLR on 1300 182 457
- email the VCGLR at [contact@vcglr.vic.gov.au](mailto:contact@vcglr.vic.gov.au)



# Agreement for the conduct of bingo under section 8.4.6 of the *Gambling Regulation Act 2003*

This agreement is made the ..... day of ..... month ..... year

## PARTIES:

1. ....  
Name of bingo centre operator

2. ....  
Name of bingo permit holder

## RECITALS

**A** The Bingo centre operator (the operator) holds an operator's licence issued by the Victorian Commission for Gambling and Liquor Regulation (VCGLR) entitling it to conduct sessions of bingo at the

..... (insert name of bingo centre) in accordance with section 8.4.6 of the *Gambling Regulation Act 2003* (the Act).

**B** The permit holder holds a minor gaming permit on behalf of the organisation detailed in the schedule and all bingo games permitted under the permit are held at the bingo centre.

**C** The Act allows a permit holder to contract with the operator to conduct bingo sessions on behalf of the permit holder.

**D** The permit holder has requested the operator to enter into this agreement to conduct bingo sessions bingo centre on its behalf.

**E** The organisation detailed in the schedule and on whose behalf the bingo permit is held consents to the permit holder entering this agreement.

## IT IS AGREED:

1. The operator agrees to conduct all bingo sessions entitled to be conducted by the permit holder.

2. In accordance with subsection 8.4.6 (2) of the Act, the operator will ensure:

- its compliance with all relevant provisions of the Act
- the submission to the VCGLR of periodic audited statements as required by or under the Act
- the retention of records as required by the Act
- the provision to the permit holder of a copy of all documents submitted on its behalf to the VCGLR by the bingo centre operator
- that the maximum fee to be paid to the operator for each session of bingo does not exceed 2% of the gross receipts.

3. The operator shall pay the gross proceeds from the permit holders' sessions of bingo (less the amount of any jackpot pool retained for distribution as prize money in a later session of bingo in a jackpot sequence) into the account approved by the VCGLR under section 8.6.1 of the Act within three days after the day on which the session was conducted.
4. The permit holder will apply for and keep current its permit, renew it prior to expiry and do nothing that would invalidate the permit.
5. The permit holder shall notify the operator of any change in its status.
6. The permit holder shall provide a copy of this agreement to the VCGLR.
7. The agreement shall continue unless terminated by mutual agreement.
8. The permit holder shall notify the VCGLR in the event that this agreement is terminated.
9. To the extent that any terms of this agreement are inconsistent with the provisions of any relevant legislation, the legislation shall apply.
10. In the event that any party defaults under any of its obligations under relevant legislation, regulation or any requirements of the VCGLR or is in breach of any terms of this agreement, then the other party shall be entitled to give immediate notice of its intention to terminate the agreement. Such notice shall be in writing, shall specify the act of default and shall specify the date on which the agreement shall come to an end, such date being not less than 14 days after the service of the notice.

Dated the ..... day of .....  
(day) (month) (year)

SIGNED for and on behalf of the operator by .....  
Signature

.....  
Print name

in Victoria in the presence of .....  
Signature of witness \*

SIGNED for and on behalf of the permit holder by .....  
Signature

.....  
Print name

in Victoria in the presence of .....  
Signature of witness \*

\* Any adult can be a witness.

# SCHEDULE

1. OPERATOR:

.....

2. OPERATOR'S ADDRESS:

.....

3. PERMIT HOLDER:

.....

4. PERMIT HOLDER'S ADDRESS

.....

5. NOMINEE:

.....

6. PERMIT HOLDER'S NOMINATED BANK AND ACCOUNT NUMBER:

.....

7. OPERATOR'S FEE FOR CONDUCTING SESSIONS: <sup>1</sup>

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<sup>1</sup> In accordance with subsection 8.4.6 (2A) of the Act, if the permit holder is required to provide any assistance in the conduct of a session of bingo or in the operation of the bingo centre, the operator is not to be paid a fee.