

# Request approval to sub-contract Intralot Gaming Services' monitoring data

By way of Deed, the Victorian Government on 17 June 2013 granted an additional licence to all venue operators who are party to an Entitlement Related Agreement made under section 3.4A.6A of the *Gambling Regulation Act 2003*. The additional licence will allow a gaming venue operator to use the data generated from the Intralot Gaming Services' monitoring database for a broad range of purposes related to the operation of its gaming venue. The licence includes a restricted right for the venue operators to sub-licence the use of that data. **Approved sub-licensees can also apply to sub-contract access to this information with written consent of the venue operator and Victorian Commission of Gambling and Liquor Regulation (VCGLR) approval.**

**Please note:** Venue operators must apply on behalf of any sub-contractors nominated by approved sub-licensees by logging onto the Online Services Portal accessible through the VCGLR website. The application system will pre-populate some venue operator information to make this task easier.

The following checklist outlines what information must be completed and submitted to the VCGLR for the application to be considered:

## Contents

1. Application form (signed by the venue operator **and** the sub- licensee **and** the sub-contractor)
2. Five attachments:
  - organisational structure map
  - historical organisational extract from ASIC
  - original business credit file from Veda Advantage (visit [www.veda.com.au](http://www.veda.com.au) for details on how to apply)
  - sub-licence agreement between the venue operator and the sub- licensee
  - sub-contract agreement between the venue operator, the sub- licensee and the sub-contractor

Applications will need to be scanned and submitted through the venue operator's section of the Online Services Portal. To access the portal, gaming venue operators will need a username and password. If you do not have login details, please contact the VCGLR on 1300 182 457.

## Need help?

For more information on how to apply:

- Visit the VCGLR website at [www.vcglr.vic.gov.au](http://www.vcglr.vic.gov.au)
- Telephone the VCGLR on 1300 182 457



# Sub-contractor application

Reference:  
(office use only)



Victorian Commission for  
Gambling and Liquor Regulation



Complete and submit this form by logging onto the Online Services Portal accessible through the VCGLR website.

## Venue operator details

Venue operator \_\_\_\_\_

Nominee/Authorised officer \_\_\_\_\_

Contact email address \_\_\_\_\_

Venue(s) applicable to this request \_\_\_\_\_

\_\_\_\_\_

## Sub- licensee details

Sub-licensee nominating this sub-contractor

\_\_\_\_\_

VCGLR sub-licence approval number \_\_\_\_\_

## Proposed sub-contractor details

Entity name \_\_\_\_\_

ABN / ACN \_\_\_\_\_

Full address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Authorised officer \_\_\_\_\_

Contact number \_\_\_\_\_

Email address \_\_\_\_\_

<p><b>4. Provide a brief paragraph describing the core business of the proposed sub-contractor (e.g. depth of experience and resources).</b></p>		
<p><b>5. Provide a list of all directors and positions held</b></p>	<p><b>Director name</b></p>	<p><b>Position held</b></p>
<p><b>6. Has the sub-contractor ever applied for gambling or racing industry approval, authorisation or registration in Victoria or elsewhere?</b></p>	<p><b>No <input type="checkbox"/> Yes <input type="checkbox"/> If yes, please provide details including application outcomes and of any cancellation, suspension, amendment of the above and any disciplinary action completed or in progress against the sub-licensee</b></p> <hr/> <hr/> <hr/> <hr/>	
<p><b>7. Provide details of any offence the sub-licensee has been found guilty of and whether there is any investigation or charge currently pending against the entity.</b></p>		
<p><b>8. What is the sub-contractor's ultimate holding company?</b></p>		
<p><b>9. What is the total number of ordinary share and preference shares?</b></p>	<p><b>Ordinary shares</b> _____</p> <p><b>Preference shares</b> _____</p>	
<p><b>10. List all shareholders holding more than 5 per cent of shares in the entity</b></p>		
<p><b>11. Is the sub-contractor a corporate entity?</b></p>	<p><b>No <input type="checkbox"/></b>  <b>If no, go to question 12.</b></p> <p><b>Yes <input type="checkbox"/></b>  <b>If yes go to question 10:</b></p>	



### 15. Sub-contract agreement

The sub-licensee must prepare a written agreement (a sub-contract) for submission as part of the approval process. This sub-contract should outline the nature of the agreement between the venue operator, the sub-licensee and the sub-contractor for the purposes of accessing and using the monitoring data. The sub-contract agreement should include provisions that bind the sub-contractor to section 4.2 of the Deed which covers the parameters around which the sub-licensee is allowed to sub-contract access to the monitoring data. The venue operator will have a copy of the Deed or it can be accessed via the VCGLR website.

It is highly recommended that this document be prepared or at least approved by legal professionals.

### Declaration

#### 16. The venue operator, the approved sub-licensee and the proposed sub-contractor must read and sign this declaration

The \_\_\_\_\_ (sub-licensee) requests the VCGLR's approval of \_\_\_\_\_  
(sub-contractor name) as a person to which the approved sub-licensee \_\_\_\_\_  
(sub-licensee name) may sub-contract access to monitoring data for the for the provision of services  
as an Ancillary Service Provider with respect to the \_\_\_\_\_  
(venue name/s).

If any of the information in this application changes, the sub-contractor will notify the VCGLR in writing within 14 days.

Signed \_\_\_\_\_

Sub-contractor \_\_\_\_\_ Date \_\_\_\_\_

Signed \_\_\_\_\_

Sub-licensee name \_\_\_\_\_ Date \_\_\_\_\_

Signed \_\_\_\_\_

Venue operator \_\_\_\_\_ Date \_\_\_\_\_