

Request approval to sub-contract Intralot Gaming Services' monitoring data

By way of Deed, the Victorian Government on 17 June 2013 granted an additional licence to all venue operators who are party to an Entitlement Related Agreement made under section 3.4A.6A of the *Gambling Regulation Act 2003*. The additional licence will allow a gaming venue operator to use the data generated from the Intralot Gaming Services' monitoring database for a broad range of purposes related to the operation of its gaming venue. The licence includes a restricted right for the venue operators to sub-licence the use of that data. **Approved sub-licensees can also apply to sub-contract access to this information with written consent of the venue operator and Victorian Commission of Gambling and Liquor Regulation (VCGLR) approval.**

Please note: Venue operators must apply on behalf of any sub-contractors nominated by approved sub-licensees by logging onto the Online Services Portal accessible through the VCGLR website. The application system will pre-populate some venue operator information to make this task easier.

The following checklist outlines what information must be completed and submitted to the VCGLR for the application to be considered:

Contents

1. Application form (signed by the venue operator **and** the sub- licensee **and** the sub-contractor)
2. Five attachments:
 - organisational structure map
 - historical organisational extract from ASIC
 - original business credit file from Veda Advantage (visit www.veda.com.au for details on how to apply)
 - sub-licence agreement between the venue operator and the sub- licensee
 - sub-contract agreement between the venue operator, the sub- licensee and the sub-contractor

Applications will need to be scanned and submitted through the venue operator's section of the Online Services Portal. To access the portal, gaming venue operators will need a username and password. If you do not have login details, please contact the VCGLR on 1300 182 457.

Need help?

For more information on how to apply:

- Visit the VCGLR website at www.vcglr.vic.gov.au
- Telephone the VCGLR on 1300 182 457



Sub-contractor application

Reference:
(office use only)



Victorian Commission for
Gambling and Liquor Regulation



Complete and submit this form by logging onto the Online Services Portal accessible through the VCGLR website.

Venue operator details

Venue operator _____

Nominee/Authorised officer _____

Contact email address _____

Venue(s) applicable to this request _____

Sub- licensee details

Sub-licensee nominating this sub-contractor

VCGLR sub-licence approval number _____

Proposed sub-contractor details

Entity name _____

ABN / ACN _____

Full address _____

Authorised officer _____

Contact number _____

Email address _____

<p>4. Provide a brief paragraph describing the core business of the proposed sub-contractor (e.g. depth of experience and resources).</p>		
<p>5. Provide a list of all directors and positions held</p>	<p>Director name</p>	<p>Position held</p>
<p>6. Has the sub-contractor ever applied for gambling or racing industry approval, authorisation or registration in Victoria or elsewhere?</p>	<p>No <input type="checkbox"/> Yes <input type="checkbox"/> If yes, please provide details including application outcomes and of any cancellation, suspension, amendment of the above and any disciplinary action completed or in progress against the sub-licensee</p> <hr/> <hr/> <hr/> <hr/>	
<p>7. Provide details of any offence the sub-licensee has been found guilty of and whether there is any investigation or charge currently pending against the entity.</p>		
<p>8. What is the sub-contractor's ultimate holding company?</p>		
<p>9. What is the total number of ordinary share and preference shares?</p>	<p>Ordinary shares _____</p> <p>Preference shares _____</p>	
<p>10. List all shareholders holding more than 5 per cent of shares in the entity</p>		
<p>11. Is the sub-contractor a corporate entity?</p>	<p>No <input type="checkbox"/> If no, go to question 12.</p> <p>Yes <input type="checkbox"/> If yes go to question 10:</p>	

12. Trust details	Name of trust _____
	Type of trust _____
	List beneficiaries of trust in table below.

Name	Level of voting %	Income in %	Received 10 per cent or more of trusts distribution over past three years Yes / No	Has the level of ownership that can remove/change the trustee or influence the trustee's position? Yes / No

13. List debt and creditor/financial institution

Name of institution	Amount owing	Amount in default (if any)	Due date

- 14. Please attach the following documents to your application:**
- organisational structure map
 - historical organisational extract from ASIC
 - original business credit file from Veda Advantage (visit www.veda.com.au for detail on how to apply)
 - sub-licence agreement between the venue operator and the sub-licensee
 - sub-contract agreement between the venue operator, the sub-licensee and the sub-contractor

15. Sub-contract agreement

The sub-licensee must prepare a written agreement (a sub-contract) for submission as part of the approval process. This sub-contract should outline the nature of the agreement between the venue operator, the sub-licensee and the sub-contractor for the purposes of accessing and using the monitoring data. The sub-contract agreement should include provisions that bind the sub-contractor to section 4.2 of the Deed which covers the parameters around which the sub-licensee is allowed to sub-contract access to the monitoring data. The venue operator will have a copy of the Deed or it can be accessed via the VCGLR website.

It is highly recommended that this document be prepared or at least approved by legal professionals.

Declaration

16. The venue operator, the approved sub-licensee and the proposed sub-contractor must read and sign this declaration

The _____ (sub-licensee) requests the VCGLR's approval of _____
(sub-contractor name) as a person to which the approved sub-licensee _____
(sub-licensee name) may sub-contract access to monitoring data for the for the provision of services
as an Ancillary Service Provider with respect to the _____
(venue name/s).

If any of the information in this application changes, the sub-contractor will notify the VCGLR in writing within 14 days.

Signed _____

Sub-contractor _____ Date _____

Signed _____

Sub-licensee name _____ Date _____

Signed _____

Venue operator _____ Date _____