

Media Release

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Liquor licence renewal process moving to digital

(Quotes attributable to Director Licensing, Alex Fitzpatrick)

The Victorian Commission for Gambling and Liquor Regulation (VCGLR) is making it quicker and easier for the 23,000 liquor licensees across the state to renew and manage their licence while saving a few trees along the way.

Each year the VCGLR post more than 45,000 letters to licensees with their renewal notice and annual liquor licences. Moving the renewal process online not only reduces paper and postage it also means licensees can avoid the wait of a mail out.

Licensees are currently posted a renewal notice in late November with payment due by 31 December. Moving the process online means licensees no longer need to wait a week or two to receive this. Once the renewal notice is ready it's in their inbox instantly.

Licensees already signed up to the VCGLR's Liquor Portal and have eLicence activated will receive their renewal notice via email from late November this year.

Once payment is made, licensees will automatically be emailed their liquor licence within five working days ready to print and display in their licensed venue.

Those who have not signed up to the Liquor Portal will need to do so by the end of October to receive these documents via email.

Licensees have been provided with resources and information to support their registration to the Liquor Portal.

The Liquor Portal has other advantages for licensees including the ability to:

- print a copy of your liquor licence at any time
- download your renewal notice at any time
- download your venue's red line plan
- apply to add, replace or remove the Nominee associated with your liquor licence or permit
- apply to add, replace or remove the Director(s) associated with your liquor licence or permit
- apply to transfer a liquor licence or BYO permit
- apply for a Restaurant and Café liquor licence
- check the status of an application.

Victorian Commission for Gambling and Liquor Regulation

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