**Statement of adoption of a generic Responsible Gambling Code of Conduct for an existing licensee**

*Gambling Regulation Act 2003*

**For completion by nominee**

The Statement of Adoption must be completed by an existing licensee when switching to a different generic Responsible Gambling Code of Conduct.

File No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Date Rec’d

**03/16**

**OFFICE USE ONLY**

This statement is not intended for use by new licensees adopting a code of conduct for the first time, or for licensees who have applied to have a separate non-generic code of conduct accepted by the Victorian Commission for Gambling and Liquor Regulation.**Note:** Where the nominee is not a director or committee member of the licensee, the following signature and particulars must also be provided.

Signature of director/committee member of the licensee



Date

/ /

Print name of director/committee member of the licensee

Name of licensee

Licence number (if known)

**How to lodge this statement and accompanying documents**

Name of venue (if applicable)

Name of newly adopted generic code of conduct

# By post to:

Victorian Commission for Gambling and Liquor Regulation GPO Box 1988, Melbourne VIC 3001

# In person to:

Victorian Commission for Gambling and Liquor Regulation Level 3, 12 Shelley Street, Richmond

VCGLR code number (This can be found on the VCGLR website)

The code of conduct should be adopted with the prior agreement of the code of conduct's author/administrator.

Has the author/administrator agreed to you adopting the code of conduct? Yes

The board/committee of a venue operator must resolve to adopt a code of conduct and a copy of the minutes of the board/ committee meeting confirming adoption of the code must be attached. Do not send original minutes.

Is a copy of the minutes attached?

 Yes

Signature of nominee

Date

/ /

Print name of nominee

Victorian Commission for Gambling and Liquor Regulation Level 3, 12 Shelley Street, Richmond VIC 3121

GPO Box 1988, Melbourne VIC 3001

**Email** contact@vcglr.vic.gov.au **Telephone** 1300 182 457 **vcglr.vic.gov.au**

**ABN** 56 832 742 797



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