**Statement of adoption of a generic Self-Exclusion Program for an existing licensee**

*Gambling Regulation Act 2003*

File no. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Date rec’d

**03/16**

**OFFICE USE ONLY**

**For completion by nominee**

**How to lodge this statement and accompanying documents**

The Statement of Adoption must be completed by a venue operator when switching to a different generic Self-Exclusion Program (SEP).

Venue Operator name

Licence number (if known)

# By post to:

Victorian Commission for Gambling and Liquor Regulation GPO Box 1988, Melbourne VIC 3001

# In person to:

Victorian Commission for Gambling and Liquor Regulation Level 3, 12 Shelley Street, Richmond

Name of SEP administrator

VCGLR SEP number (This can be found on the VCGLR website)

The SEP should be adopted with the prior agreement of the SEP's author/administrator.

Has the author/administrator agreed to you adopting the SEP? Yes

The board/committee of a venue operator must resolve to adopt a SEP and a copy of the minutes of the board/ committee meeting confirming adoption of the SEP must be attached. Do not send original minutes.

Is a copy of the minutes attached? Yes

Signature of nominee



Date

/ /

Print name of nominee

**Note:** Where the nominee is not a director or committee member of the licensee, the following signature and particulars must also be provided.

Signature of director/committee member of the licensee



Date

/ /

Print name of director/committee member of the licensee

Victorian Commission for Gambling and Liquor Regulation Level 3, 12 Shelley Street, Richmond VIC 3121

GPO Box 1988, Melbourne VIC 3001

**Email** [contact@vcglr.vic.gov.au](mailto:contact@vcglr.vic.gov.au) **Telephone** 1300 182 457 **vcglr.vic.gov.au**

**ABN** 56 832 742 797



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